

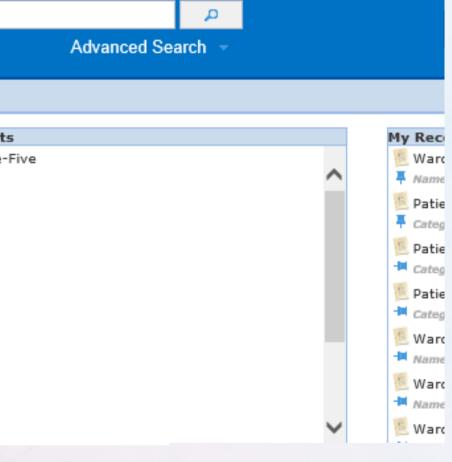
# EMERGENCY DEPARTMENT Guide for Clinicians (#Alert significant)

ppm-		<b>ر</b> ا ا	Patient	
Home Create Custon	n List	×		
Actions	G	My Notifications		My Recent Patients
Patient Lists		Coming Soon.		TESTTEAM, Five-
Browse List	>			
Create Patient List				
Custom Patient List	>			
eDAN	>			
Ward (Old View)	>			
Unplanned Patient List	>			
Bed State	>			
Contacts				
Drowoo Contacto				

## From the PPM+ homepage click Browse List.

For further information please contact: leedsth-tr.ImplementationTeam@nhs.net or call 0113 20 (60599)

### The Leeds Teaching Hospitals NHS Trust



## VIEWING A CUSTOM PATIENT LIST

Step 1

From your PPM+ Homepage, click on "Browse List".

Step 2

From "Patients Lists", select "Custom Patient Lists".

Step 3

From "Custom List Categories", select "My Teams Custom Patient Lists".

My Recent Lists

15:09

15:14

14:58

12:58

Investigations)

ppm+	
Home	
Actions ()	
Patient Lists	
Browse List	1
Create Patient List	
Custom Patient List	

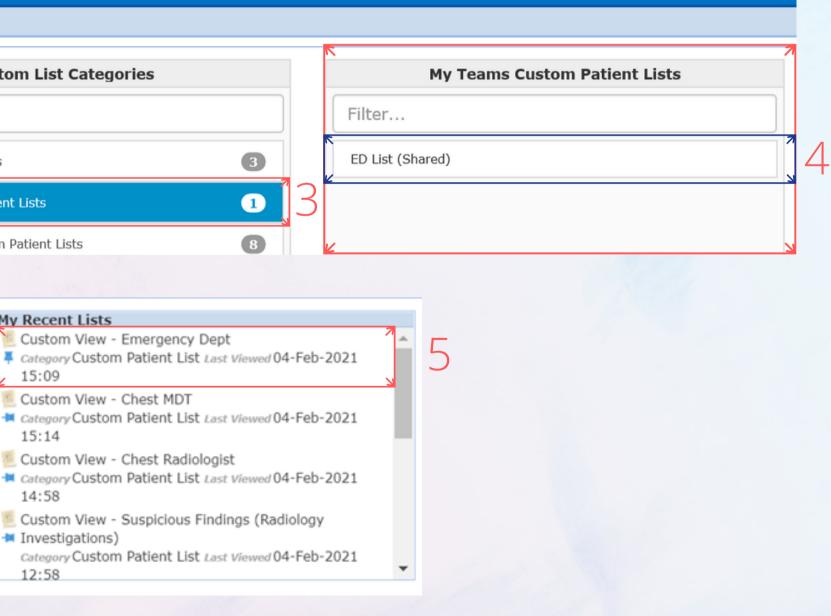
Home Browse Patient Lists ×		
Patients Lists		Custom List Categories
Filter		Filter
Custom Patient Lists Your saved multi patient custom lists	2	My Custom Patient Lists
Inpatient (Wards) Ward stay multi patient views		My Teams Custom Patient Lists
		My Organisation Custom Patient Lists

### Step 5

Once you have viewed the list, it will appear on "My Recent Lists" on the Homepage. You can pin it to fix it to the top of the list.

Step 4

From "My Teams Custom Patient Lists", select the relevant list you want to view.



## **REVIEWING A RADIOLOGY REPORT**

### Step 1

Select the task for the patient you want to review from the task column.

### Step 2

The task will open for you to view the radiology report.

Emergency Dept 🚯								
Patient 🔶	NHS Number	Age	r 7 Task	Suspicious Finding	Requesting Clinician	Requesting Specialty	Investigation A	Investigation Name
BADGER Testme	999 327 8211	41y	Requesting Clinician	Alert Significant	Reynard Kevin (Dr).	Accident and Emergency	15-Jan-2021 11:13	XR Chest Right
BADGER Testme	999 327 8211	41y	Requesting Clinician	Alert Significant	Bush Stephen (Dr).	Accident and Emergency	15-Jan-2021 11:13	CT Chest
BADGER Testme	999 327 8211	41y	Requesting Clinician	Alert Significant	Lusby HD (Dr).	Accident and Emergency	18-Jan-2021 12:13	XR SPINE
TESTSDEC Testtask	905 220 3326	20y	Requesting Clinician	Alert Significant	Christopher Young (Dr)	Accident and Emergency	19-Jan-2021 12:13	XR Spine
BADGER Testme	999 327 8211	41y	Requesting Clinician	Alert Significant	Webster AP (Dr).	Accident and Emergency	19-Jan-2021 13:49	CT Lung
TESTSDEC Testtask	905 220 3326	20y	Requesting Clinician	Alert Significant	Christopher Young (Dr)	Accident and Emergency	20-Jan-2021 12:10	XR Spine
	Patient BADGER Testme BADGER Testme BADGER Testme TESTSDEC Testtask BADGER Testme TESTSDEC	PatientNHS NumberBADGER Testme999 327 8211BADGER Testme999 327 8211BADGER Testme999 327 8211BADGER Testme999 327 8211BADGER Testme999 327 8211TESTSDEC Testtask905 220 3326BADGER Testme999 327 8211TESTSDEC DOS 220 3211905 220 905 220TESTSDEC905 220	PatientNHS NumberAgeBADGER Testme999 327 821141yBADGER Testme999 327 821141yBADGER Testme999 327 821141yBADGER Testme905 220 332620yBADGER Testma999 327 821141yTESTSDEC Testmask905 220 821120yBADGER Testme905 220 821141y	PatientNHS NumberAgeTaskBADGER Testme999 327 821141yRequesting ClinicianBADGER Testme999 327 821141yRequesting ClinicianBADGER Testme999 327 821141yRequesting ClinicianBADGER Testme999 327 821141yRequesting ClinicianBADGER Testme999 327 821141yRequesting ClinicianTESTSDEC Testtask905 220 821120yRequesting ClinicianBADGER Testme999 327 821141yRequesting ClinicianTESTSDEC Testme905 220 821120yRequesting Clinician	PatientNHS NumberAgeTaskSuspicious FindingBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBADGER Testme905 220 322620yRequesting ClinicianAlert SignificantBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBADGER Testme905 220 821120yRequesting ClinicianAlert SignificantBADGER Testme905 220 821120yRequesting ClinicianAlert Significant	PatientNHS NumberAgeTaskSuspicious FindingRequesting ClinicianBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantReynard Kevin (Dr).BADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBush Stephen (Dr).BADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBush Stephen (Dr).BADGER Testme999 327 821141yRequesting ClinicianAlert SignificantLusby HD (Dr).TESTSDEC Testmask905 220 332620yRequesting ClinicianAlert SignificantChristopher Young (Dr)BADGER Testme999 327 821141yRequesting ClinicianAlert SignificantChristopher Young (Dr)TESTSDEC Testme905 220 821120yRequesting ClinicianAlert SignificantWebster AP (Dr).TESTSDEC Testme905 220 821120yRequesting ClinicianAlert SignificantChristopher Young (Dr)	PatientNHS NumberAgeTaskSuspicious FindingRequesting ClinicianRequesting SpecialtyBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantReynard Kevin (Dr).Accident and EmergencyBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBush Stephen (Dr).Accident and EmergencyBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBush Stephen (Dr).Accident and EmergencyBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantLusby HD (Dr).Accident and EmergencyBADGER Testme905 220 322620yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and EmergencyBADGER Testme909 327 322641yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and EmergencyBADGER Testme909 327 322641yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and EmergencyBADGER Testme909 327 322641yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and EmergencyBADGER Testme909 327 322641yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and EmergencyBADGER Testme909 327 322041yRequesting<	PatientNHS NumberAgeTaskSuspicious FindingRequesting ClinicianRequesting SpecialtyInvestigation DateBADGER Testme999 327 821141yRequesting ClinicianAlert SignificantReynard Kevin (Dr).Accident and Emergency15-Jan-2021 11:13BADGER Testme999 327 821141yRequesting ClinicianAlert SignificantBush Stephen (Dr).Accident and Emergency15-Jan-2021 11:13BADGER Testme999 327 821141yRequesting ClinicianAlert SignificantLusby HD (Dr).Accident and Emergency18-Jan-2021 12:13TESTSDEC Testme905 220 332620yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and Emergency19-Jan-2021 12:13BADGER Testme999 327 322641yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and Emergency19-Jan-2021 12:13BADGER Testme999 327 322641yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and Emergency19-Jan-2021 12:13BADGER Testme999 327 322141yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and Emergency19-Jan-2021 12:13BADGER Testme999 327 322141yRequesting ClinicianAlert SignificantChristopher Young (Dr)Accident and Emergency19-Jan-2021 12:13BADGER Testme905

**Resolving Suspicious Finding Task** 

BADGER, Testme (Mrs)

Born 01-Jan-198

Address

Radiology Report

**Requesting Clinician** 

Text Result

DO NOT COMPLETE THE TASK UNTIL YOU HAVE COMPLETED ALL ACTIONS OR THE PATIENT WILL BE REMOVED FROM THE LIST

44-3	Osudan <b>F</b> amala	NU10 minute an . 000 007 0014
41y)	Gender Female	NHS number 999 327 8211
		PAS number 0033561
Invest	igation Date	
dd/m	ım/yyyy	
		11

## **TO REQUEST FURTHER INVESTIGATIONS** USING ICE

com+

TESTTEAM, Four (Mr)

Actions

Alerts (8)

Allerators

**View Patient Details** 

Clinical Record Types

TESTTEAM, Four (Mr)

eMeds Allergies Audits/Tracking (2)

Dictation (EPRO)

Medications

Ordans (1)

Plans.

(1)

Observations (10)

ICE Request

Procedures (4) Results (57+)

Clinical Documents (527+)

WINDIP Scanned Notes Encounters/Events (624)

eMeds Prescription Chart 🔮

Problems/Issues/Diannoses

View Audit Log

Home TESTTEAM, Four (Mr)

Address Leeds General Infirm, Great

Hospital/ICR

Step 1

From your Custom List, click on the blue action arrow next to your selected patient's name, and click on Single Patient View.

5	×	Cu	stom Patient List 🗴						
	S	ıspi	cious Findings (Radi	ology inve	stigati	ons) 🗿			
	Acti	on	Patient	•	NHS	Number	Age	Tasks	
ľ	•		EDITESTPATIENT Sever	n 🚺	999 9	99 9522	75y	1	
l,		Sin	ngle Patient View	yone 🏾 🌉	999 9	99 9689	9у	4 (4 overdue)	0
		еM	leds	yone 🌗	999 9	99 9689	9y	4 (1 due)	0
	Add Clinical Note			999 9	99 9522	75y	6 (6 overdue)	0	
			station (EPRO)		999 9	99 9522	75y	6 (6 overdue)	0

Click on ICE Request to go to the patient's record in ICE OrderComms to request further investigations.

Step 2

					P	atient		<b>▼</b>
	4							Advan
r (N	(Ir) ×							
fin	n, Great Geor	rge Street, Lee	d	Phone (Home) 0113 123 4569		GP N	MAD	DY, Paul James (Dr)
0	Filter Even	ts		Show Booked and Delivere	Critical Care Nursing Record	d		
~	Summary	0		Add +	@ Expand Add New Doc			
		~			et expand	camer	"	
	2020			^	Some information may be o	omittee	d fro	m this view. Please open the individual a
	14-May-2020 14-May-2020			al Care Nursing Record (CoV				
	12-May-2020				-inco-de			1.000
	12-May-2020			ional Screening Tool - Adult Height and Weight	Theorie and the second			1.181
	12-May-2020			ional Screening Tool - Adult				
				ure Ulcer Risk Assessment				1000
	12-May-2020			Prevention Care Plan				
	17-Apr-2020			Gas Results				
		-	XR CI		NUMBER AND		12	tagente. Terra
				bstetric foetal growth	Regenter, and			0.46770
		-		bstetric foetal growth	Received and an and a second			
	07-Apr-2020			te Virtual Outpatient Clinic P	(ing)			Notice and
	03-Apr-2020			rvations	Reading address			
	03-Apr-2020		Nutriti	ional Screening Tool - Adult	<b>Annalism</b>			
1	03-Apr-2020			tisk Assessment				
N	03-Apr-2020	Summary	Stool	Record Chart			11	-
	03-Apr-2020		Nursi	ng Specialist Assessment (N				Next Indiana with pressure of
	03-Apr-2020			Rails Risk Assessment	Responses and in succession			welly - Chart Municipary, and
	03-Apr-2020	Medical Assess	Admis	ssion - Intensive Care Medic			1	Contraction and the
	03-Apr-2020	Medical Assess	Day R	Review - Intensive Care Medi				
Y	00.84 0000			I				and a second second

### **COMPLETING A TASK**

Step 1

From your custom list, click on the task box for your selected patient, this will open their Task. Or alternatively, click the blue action button next to the patient and select Launch Task.

When completing the e-form:

Discard

If you select Yes or Not Applicable, the task will close taking the patient off the list.

If you select No, the patient will remain on the list.

Further Comments are mandatory when selecting Yes or Not Applicable.

Once the form is submitted, a copy of this information will be available in the Single Patient View.

Eme	rgency Dept 🚯	)				999 9 9522	Suspicious Findings
Action	Patient 🔶	NHS Number	Age	Task	Single Patient View	3	This notification has been created as the to ensure the correct action is taken.
	BADGER Testme	999 327 8211	41y	Requesting Clinician	Add Clinical Note	8	Have all appropriate steps been
	BADGER Testme	999 327 8211	41y	Requesting Clinician	Add Clinical Document	3	Yes No Not Applicable
	BADGER Testme	999 327 8211	41y	Requesting Clinician		-	Further Comments *
	TESTSDEC Testtask	905 220 3326	20y	Requesting Clinician	Launch Task	(3) 0211	
	BADGER Testme	999 327 8211	41y	Requesting Clinician			

Step 2

		Task	Resolution	
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the possibility of a suspicious finding has been noted within the patient's Radiology Report. Please review the report above	
en followed? *	
	Submit

### WITHDRAWING A TASK

### Step 1

Search for the patient and open their single patient view.

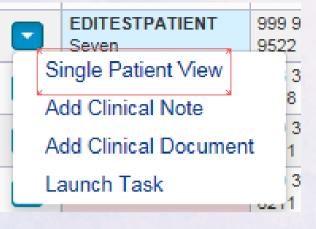
#### Step 2

Locate the task you wish to withdraw and click on the red withdraw button.

### Step 3

A withdraw box will appear asking you to enter a reason why the document is being withdrawn. Enter a reason and click withdraw. The patient will now appear back on the list as an active task.

### (If a task has been submitted in error)



General Practice				Observations Res
ilter Events	Show Booked and Delivere 🗸	External Document Details		
Summary 📿	Add <del>~</del>	© Expand ⊖ Print		@ Withd
2021				
-Feb-2021 Investigation I	Resolving Suspicious Finding Tas	Radiology Report		
Feb-2021 Investigation	Resolving Suspicious Finding Tas	Radiology Report		
Jan-2021 Referral	Referral: Requested - Physio OP			
Jan-2021 Investigation	Resolving Suspicious Finding Tas	Requesting Clinician	Investigation Date	
Jan-2021 Investigation	Resolving Suspicious Finding Tas			
Jan-2021 Investigation	Resolving Suspicious Finding Tas	-	-	
Jan-2021 Investigation I	Resolving Suspicious Finding Tas	Text Result		

#### Withdraw

Are you sure you want to permanently withdraw, but not delete, the following document from this patient's record?

If yes, please enter a reason why this document is being withdrawn.

Submitted in error.

